



175 Middlesex Avenue
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wilmlibrary.org

Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

Board of Library Trustee Minutes
November 18, 2025
Library Banda Room, 7 pm

Call to Order 7 pm

Present: Jeff Nussbaum, Eileen MacDougall, James Lemay, Don Pearson, Megan Coslick, Library Director
Nathalie Harty, Administrative Assistant Gloria Corcoran

Absent: Dan Hall

Minutes of October 21, 2025

The minutes were accepted with a motion by Jeff Nussbaum, seconded by Don Pearson, Eileen MacDougall abstained.

Monthly Statistics and Budget from October

After a discussion about charges of downloadable items, a motion to approve was made by Eileen MacDougall, seconded by Jeff Nussbaum, motion passed.

Director's Report

Highlights

Enjoy the mention of the number in the strategic plan.

The library has a menstrual product dispenser in the handicapped bathroom. (Aunt Flow). If this is well received, we will add a second one downstairs.

Given the prolonged government shutdown, started a little free pantry in our lobby. People have been very generous with their donations.

Guidelines for FY27 budget. Due on December 5th. Message is to be mindful of any increases beyond the salary contractual. *Will ask for an increase of 3% for the part time (not pages).*

The MVLC membership will increase just shy of \$8000. 36 libraries will be getting a new library system in the next year or 2.

Friends Annual Appeal will be to purchase a privacy booth.

New England Library Association Conference - Four staff members attended this in Newport. Mary and Danielle spoke about the collaboration with the Friends.

Marketing promoting Jane Austen's 250 birthday and the Little Food Pantry among other programming.

Total of 4,062 receive our newsletter, open rate is 63%

Tech help team (Brad, Marie, Laurie) have been very busy with drop in and appointments.

I phone class is doing very well, Android class to start in December.

Technology Librarian Brad McKenna created a video with Instructions of how to borrow downloadable book from other networks.

Youth services applied for 4 cultural grants for FY27.

Upcoming: Town Tree lighting Dec 6, Marketing Team will attend.

Saturday January 31 is our Budget meeting from 9-10 am with five other departments who meet with the Finance committee.

Just received word from Board of Library Commissioners that we will receive \$27,280. We should receive a second payment in April 2026.

Youth services consider doing a promotion of Wonder Books.

French conversation group – first one January 29 following 2nd Thursday each month

Old Business

Gift Acceptance Policy and the Collection Development Policy

The trustees would like to have changes made on the Gift Acceptance Policy and vote at the December meeting.

Funding was requested for the website. The library received 3 quotes and decided to go with a local company, Tomo360, to upgrade the website. Jim Lemay made a motion to approve \$13,000 of state aid for the new redesign of the website, seconded by JN, motion passed.

Request funding for Heat/Air conditioning unit for the Banda Room.

A motion was made by Jeff Nussbaum to authorize spending \$7500 of state aid for a new air conditioning unit for the Banda room and a contingency of another \$7500 if outside vendors are needed, seconded by Eileen MacDougall. 5 in favor, one in opposition.

There was discussion about a new book drop versus renovating the present one. This will be further discussed.

New Business

Action Plan FY27 - This Action Plan will be sent to the Mass Board of Library Commissioners this month.

No Returns Collection – 20-50 books that are not barcoded or marked – people can take and keep or take and return.

Trustee comments

Jeff Nussbaum asked about the Book drop- look into modifying it and repaint.

Megan Coslick asked about the budget balance She asked to add Library Director's Review for the next agenda.

Next meeting is December 16, and Jeff Nussbaum will not be at this meeting.

Jim Lemay would like to join the Conversational French Group. He asked that the Trustees send their *Top books read in 2025: Fiction 2 books each. Submit email with top 5 and each other can see what each other is reading.*

Motion to adjourn was made by Eileen MacDougall, seconded by Megan Coslick at 8:28 pm.

Submitted by

Gloria Corcoran

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Administrative Assistant