



Megan Delehanty-Coslick  
Daniel Hall  
James Lemay  
Eileen MacDougall  
Jeffrey Nussbaum  
Donald Pearson

175 Middlesex Avenue  
Wilmington, MA 01887  
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Board of Library Trustee Minutes  
Tuesday, February 18, 2025  
Library Banda Room, 7 pm

Present: Dan Hall, Eileen MacDougall, Jeff Nussbaum, Jim Lemay, Don Pearson, Library Director Nathalie Harty, Administrative Assistant Gloria Corcoran  
Absent: Megan Coslick

Call to Order at 7:02 pm

**Minutes of January 21, 2025**

Motion made by Eileen MacDougall, second Don Pearson to accept the minutes of January 21, 2025, unanimous.

**Monthly Statistics and Budget January 2025**

Motion made by Jeff Nussbaum, second Jim Lemay to accept the statistics and budget, unanimous.

**Directors Report**

Nathalie showed the trustees how to get a monthly calendar of events from the library's website.

Nathalie attended the Finance Committee meeting discussing the library budget for FY2026. She explained what the Merrimack Valley Library Consortium costs are used for. The Finance committee asked about the State Aid and Barbara Johnson funds.

Nathalie attended a virtual webinar through the Mass Board of Library Commissioners. They are running a publicity campaign and legislative agenda. They are launching "lovemasslibraries.com", to invite users to share how their library has helped them. WML will be participating.

Nathalie and Danielle Masterson are attending the Legislative Breakfast in March at Andover's Memorial Hall library.

Nathalie, Assistant Director Danielle Masterson and Children's Librarian Nicole Chevalier met with a representative from Library Furniture International. This would be furniture for the Mind in the Making LSTA Grant. We discussed our needs for new children's play activity stations. They have many multiuse pieces.

We visited WCTV's new podcast studio. The library will renew partnership with WCTV. Nathalie will be guest on Where's Wilmington segment. We will start with the Cookin' the Books cooking demonstrations. Then bring back Technology Librarian Brad McKenna's tech podcasts.

Nathalie and Danielle Masterson began a new tradition to celebrate work anniversaries of the staff. They will have a special sign and a parking spot, closer to the door, for the day. Author Chris Bohjalian will be our first in our new offsite author series on May 8. This will be held in Fez Room at the Shriners Auditorium. This new series will be called "*Behind the Books with....*".

Personnel changes – Meghan Tompkins has resigned. Nine applicants have been interviewed for the position. One recommendation was sent to the Town Manager. Eric Berube has resigned, and his position has been posted internally.

### **Old Business**

Annual Evaluation of Library Director:

Comments and suggestions of the evaluation sheet are due by March 1<sup>st</sup>.

As a courtesy, the evaluation will be given to the Town Manager for Nathalie's file.

Jim Lemay will write up guidelines for a staff evaluation and send to Megan Coslick as part of committee review.

### **New Business**

Friends are planning their Annual Meeting. They have also had meetings about the Jewelry Sale in April. The Friends newsletter has an entry form for a Golden Ticket (first to enter at the jewelry sale).

### **Trustees' Comments**

Jim Lemay asked about the 4<sup>th</sup> of July and what role the library will have. Nathalie said we will get an update on Friday as to what the library will be overseeing on Wilmington Night.

Dan Hall – update read 9 books so far.

Next meeting March 18, 2025.

Motion to adjourn was made by Jeff Nussbaum seconded Eileen McDougall at 8:06 pm.

Submitted,

*Gloria Corcoran*

Gloria Corcoran  
Administrative Assistant