



175 Middlesex Avenue
Wilmington, MA 01887
wilmlibrary.org

Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

Board of Library Trustees **Tuesday, June 18, 2024, 7pm** **Library Banda Room**

Present: Daniel Hall, Eileen MacDougall, Jim Lemay, Jeff Nussbaum, Don Pearson, Library Director Kate Coraccio, Assistant Library Director Danielle Masterson, Administrative Assistant Gloria Corcoran, Town Manager Eric Slagle

Absent: Megan Coslick

Call to Order 7:01 pm

Approval of Minutes

Motion to approve the minutes from May 29, with a minor change, made by Don Pearson, seconded by Eileen MacDougall, vote unanimous.

Dan Hall introduced new Town Manager Eric Slagle who told the Trustees a little about himself and assured them that he was an avid library supporter. He said he appreciated all the work done by the Board of Trustees and that the town couldn't operate without the various boards who volunteer their time. Mr. Slagle left the meeting.

Financial and Statistical Report

Jeff Nussbaum asked about the State Aid and Barbara Johnson funds. Kate Coraccio said that the town manager is in favor of saving these funds. The library is looking at some kind of Pop Up Vehicle with sides that open that can travel the town.

Danielle Masterson has looked into getting a grant to replace the elevator. There was another incident with a child hurting their fingers in the elevator door when it opens. Suggested putting caution tape inside to remind people.

A motion was made by Jeff Nussbaum to accept the Financial and Statistical Reports, seconded by Jim Lemay, vote unanimous.

Director's Report and New Business

Kate passed out promotional materials to the Trustees. These, and others, will be used at various venues when interacting with the public.

A SOAR (strengths-opportunities-aspirations-results) activity was held on Staff Development Day on Friday, June 14. This was run by Oscar Lanza-Galindo, from Mass Library System. He will develop a report from these goals and give it to Kate for the Strategic Plan.

A few of the pages are leaving early this summer and a page search has begun. This will be posted in the usual places, with hiring completed prior to the end of summer.

Strategic Plan-

A focus group was held with key stakeholders. The Community Survey had 550 responses. We will contact those who expressed interest in being part of a focus group. Kate and Danielle will be doing upcoming Focus Groups. Members of the Leadership Team will each plan one outreach event by the end of July.

Parts of the Plan are completed (Community Profile and Library Profile). Objectives and Action Items will be discussed at the August 27th Trustee meeting.

Summer Reading-

The Toe Jam Puppet Band performed on 6/17/24 as the opening of the Summer Reading Program. A hundred people attended. The Summer Reading Program will have lots of prizes which will be different for youth, teens and adults.

The upcoming brochure will feature many of the new museum passes. Big Wheels will be in the Wildwood lot on Friday 6/21/24. They will also have an ice cream truck. The library will have a booth at the Fun on the Fourth Wilmington Night on June 26th. There will be a duck game and face painting along with a lot of freebies.

New Business

Dan Hall asked to table the Reorganization of the Trustees until the August 27th meeting.

Tutor Policy

A motion was made by Jeff Nussbaum to approve the Tutor Policy with a change of the wording "Teen Room" to "Teen Area," seconded by Eileen MacDougall. Motion carried.

Public Comments - None

Trustees Comments

Jeff Nussbaum reported selling a mass market paperback book about the Battle of Midway for \$100 for the Book Store Next Door.

Jim Lemay requested an update on data regarding library hours at the August meeting.

Eileen MacDougall mentioned she will be doing her annual book brunch at the library in June.

Dan Hall said he accessed the New York Times for the first time ever through the library and enjoyed the experience.

Jeff Nussbaum made a motion to adjourn at 8:10 p.m., Don Pearson seconded, passed unanimously.

Next Meeting: August 27, 2024, 7 pm

Submitted by,

Gloria Corcoran

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Documents used at the meeting: May Budget Summary and Statistics, Library Director's Report, Tutor Policy Revision