



175 Middlesex Avenue
Wilmington, MA 01887
wilmlibrary.org

Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

Board of Library Trustees Tuesday, May 29, 2024, 7 pm Zoom Library Banda Room

Present: Trustees listed below, Library Director Kate Coraccio, Assistant Library Director Danielle Masterson, Administrative Assistant Gloria Corcoran

Dan Hall called the meeting to order at 7:05 and read the preamble for a Zoom meeting. He then took an attendance roll call: Present Megan Coslick, Eileen MacDougall, Don Pearson, Dan Hall. Jim Lemay arrived after roll call. Jeff Nussbaum arrived at ~7:20.

Approval of Minutes: Eileen MacDougall made a motion to approve the minutes of April 16, 2024, seconded by Jim LeMay. Roll call vote: Megan Coslick, Jim Lemay, Eileen MacDougall, Don Pearson, Dan Hall with an abstention by Jeff Nussbaum. Vote passes.

Financial and Statistical Report: A question was asked about the line item of Books and Materials including the museum passes and a line not including them. It was explained that this is bookkeeping to keep track of the 13% needed for state aid. Motion to accept the reports was made by Don Pearson, seconded by Jim Lemay. Roll call vote: Megan Coslick, Jim Lemay, Jeff Nussbaum abstained, Don Pearson, and Dan Hall. Vote passes.

Director's Report and New Business

Two winners have been chosen from the Library Card Design contest. The library will print a limited run and have them available in September. If anyone wants to use their same number, the staff can duplicate the number and add the barcode on the new card. These card designs will be dated so we can keep track of each new edition.

Eight staff members went to the MLA Conference in Framingham on either May 6 or 7. Lisa Crispin was recognized as a nominee for Library Support Staff of the Year. Our staff shared their lessons learned at our last two Friday morning meetings.

The library welcomed 2 new staff members as part time associates. Marie Smyth and Katelyn Steen are settling in well. Danielle will meet with them next week to see how it is going. Don Pearson asked if we could post a picture of them. This is being done and will be posted on the Staff page of the website.

The library is getting interior coded locks for the staff offices and staff room. Public Buildings are doing them as they are ordered. This will keep our staff safe and the room secure.

We have acquired a new Mango Language database. The library will be promoting this new database, especially in the travel section.

The public have loved the new collection of Tonies and figurines. We had 133 circulations in May.

The Staff Development Day is on June 14 and we will have Oscar Lanza-Galindo, a consultant from Mass Library Systems, do a SOAR analysis for the Strategic Plan. This presentation will be followed by a luncheon. Any Trustees are welcome to attend the luncheon.

New Business

Program Policy

A request for reconsideration of a library program was added to the Program Policy.

Eileen MacDougall thought this was very farsighted to do this. Makes people give justification of the reconsideration. Dan Hall thought it was well constructed. A formal written response will come from the Library Director. The Trustees will be told about any protest. Jeff made a motion to approve the policy revision, seconded by Eileen MacDougall. Roll call vote: Megan Coslick, Jim Lemay, Eileen MacDougall, Jeff Nussbaum, Don Pearson and Dan Hall voted in the affirmative. Motion passes unanimously.

Mural Project Update

The trustees were asked about how much involvement they wanted. Many artists charge per design. Megan asked if we needed approvals from the town. It was thought that they did not need any approvals as it was to be put around the door to the parking lot to make it an obvious entry way. Eileen would like to see choices or options. The Trustees would approve if over \$5000 of State Aid. If the cost is under \$10,000, there is no need to go out to bid. It was mentioned that they would have to make sure that the right materials are used because it is outdoors.

August Meeting

Would like to have a meeting in August to discuss the Strategic Plan and get approval. Barbara Alevras would attend the meeting. There is an October deadline for submittal. If there are any changes, they would be approved in September. It was decided to have the meeting August 27.

Mission, Vision, Value Statement

Don Pearson made a motion to accept the Mission, Vision, Values Statement with a second by Jeff Nussbaum. Roll Call vote: Megan Coslick, Jim Lemay, Eileen MacDougall, Jeff Nussbaum, Don Pearson, and Dan Hall. Motion passes unanimously.

Megan Coslick spoke about the town contract. Her friend, who was town counsel, agreed with the comments from Wilmington town counsel. Dan Hall thanked her for all her work on that and for doing that. Jeff Nussbaum also thanked her for doing all that work.

Public Comments - None

Trustees Comments

Megan Coslick's kids enjoyed the Tonies, and new storywalk.

Jim Lemay spoke to the event for the jewelry sale volunteers. People made food and brought stuff. They left food for the staff.

Eileen MacDougall came off the waitlist for a visit for Strongwater Farm program. She was excited to come off the waitlist!

Jeff Nussbaum saw John Oliver who spoke about libraries and the challenges that they face, i.e. Book challenges and library staff harassment. It was an interesting program.

Don – I met Marie! They are doing a makeover at a Maine library. There was a beat-up leather couch. They included reupholstery of the couch in the makeover budget. Everyone loves that couch.

Dan – Last Thursday, we had an internship showcase at school. I saw Lila. She was over the moon excited to show us. She had photos of the staff, labeled them as “her colleagues.” It was a great experience for her and made me happy in my teacher's heart and library heart.

NOTE: Megan – cannot make the June meeting and cannot join by Zoom that time

Jeff Nussbaum made a motion to adjourn at 8:15 pm. Roll Call in the affirmative: Megan Coslick, Jim Lemay, Eileen MacDougall, Jeff Nussbaum, Don Pearson, and Dan Hall.

Next Meeting: June 18, 2024, 7 pm

Submitted by,

Gloria Corcoran

Gloria Corcoran

Documents used at the meeting:

April Budget Summary and April Statistics

Library Director's Report

Program Policy revision

Mission, Vision, Value Statement