



Ms. Megan Delehanty
Coslick
Mr. Daniel Hall
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Jeffrey Nussbaum
Mr. Donald Pearson

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Board of Library Trustees

Board of Library Trustees Meeting
Tuesday, May 17, 2022, 7 pm

Present: Megan Coslick, James Lemay, Eileen MacDougall, Jeffrey Nussbaum, Donald Pearson, Library Director Tina Stewart, Administrative Assistant Gloria Corcoran, Assistant Library Director Charlotte Wood
Absent: Daniel Hall

Vice Chair James Lemay called the meeting to order at 7:05 pm.

Approval of Minutes

Jeff Nussbaum made a motion to approve the minutes of April 19, seconded by Don Pearson. Motion passes with Megan Coslick and James Lemay abstaining.

Financial and Statistical Report

Eileen MacDougall made a motion to accept the Financial and Statistical Reports from April, seconded by Jeff Nussbaum. Motion passes unanimously.

Library Director's Report

Mrs. Stewart reviewed her written report. She noted that the Poetry Contest was a success with 197 submissions and approximately 50 attendees at Poetry Awards Night. The Storywalk signs have been installed at Rotary Park. Staff are preparing the pages of the book that will be inserted. The official opening of the Storywalk is scheduled for June 23 at 10 am. Eileen MacDougall noted that there has been vandalism at Rotary Park and recommended that a security camera be installed. Mrs. Stewart indicated that she would discuss this with the Police Chief.

Mrs. Stewart provided an update on personnel changes. Youth Services Librarian Danielle Masterson has been promoted as the Assistant Library Director and Assistant Children's Librarian Nicole Chevalier has been promoted as the Youth Services Librarian effective June 21. Applicants for the Assistant Children's Librarian position are currently being interviewed. Mrs. Stewart noted that Town Manager Jeff Hull has approved her request for Charlotte Wood to fill in as a "substitute librarian" and to assist with the space redesign project.

New Business

The reorganization was tabled until the June meeting when all Trustees will be present.

Jeff Nussbaum made a motion to approve the updated 3D Printing Policy, seconded by Megan Coslick. Motion passes unanimously.

Assistant Library Director Charlotte Wood presented different scenarios for revitalizing the first floor of the library. There was consensus for moving forward with hiring a space designer to

develop a space plan for the entire library subsequently following with a more detailed plan for the south side of the first floor. Mrs. Stewart recommended that the Trustees postpone voting for using state aid to develop a space plan until the June meeting. The library will then know whether the Cummings Foundation grant will be awarded.

Trustees Comments

Megan Coslick noted that a red flag is on her account even though she returned the item. Mrs. Stewart indicated that we will review her account status. Jeff Nussbaum noted that the online book selling is going well and that he recently sold a Portuguese cookbook for \$125.

A motion to adjourn was made by Megan Coslick, seconded by Eileen MacDougall at 8:10 pm.

Submitted by,

Gloria Corcoran

Gloria Corcoran
Administrative Assistant

Documents used at the meeting:
April Financial Report
April Statistics
Library Director's Report
3D Printer Policy