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Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

Board of Library Trustees

Board of Library Trustees Meeting Tuesday, May 16, 2023, 7 pm

Present: Trustees Jeffrey Nussbaum, Megan Coslick, James Lemay, and Daniel Hall; Eileen MacDougall, Library Director Christina Stewart, Admin. Assistant Gloria Corcoran.
Absent: Donald Pearson

Chairman Daniel Hall called the meeting to order at 7:05 pm.

Approval of Minutes

Jeff Nussbaum made a motion to approve the minutes of April 18, 2023, seconded by Eileen MacDougall, motion passed, with Megan Coslick abstaining.

Financial and Statistical Report

Jeff Nussbaum asked about the annual cost of the TBS print management system and whether we should consider offering free copying to patrons. Mrs. Stewart explained that the TBS print management systems provides patrons with computer printing from the desktop computers and the option of remote printing from home and from their laptops in the library. The annual cost of \$2,000 covers support and licensing. Eileen MacDougall made a motion to accept the April 2023 Financial and Statistical Reports, seconded by Jim Lemay, motion passed.

Library Director's Report

Mrs. Stewart reviewed the redesign project schedule. She also noted that the "neighborhoods" that were created for the nonfiction collection a few years ago will not be used in the redesign. Given the small size of the collection, it was decided that going back to using just Dewey would be the better option for patrons. There will be subject signage to guide patrons who are browsing.

Mrs. Stewart highlighted some upcoming programs that were held in April. She noted that the Poetry Contest reception on May 10 was well received by the winners and their families. Mrs. Stewart updated the Trustees regarding some negative feedback about the virtual Drag Queen program for teens scheduled for June 10. She noted that there were three phone calls noting disapproval of the program as well as a meeting with one of the patrons who called. Mrs. Stewart pointed out that the Friends Executive Board confirmed its support for the program at its meeting on May 9. We have seen support for the program along with the negative comments on social media from area towns.

Mrs. Stewart proposed moving the Youth Services Office to the room that was created in the stairwell. She explained that the space and condition of the Youth Services Office has been an ongoing challenge. The original plans show this room as a closet not an office for two

employees. The office is not only overcrowded with an assortment of supplies and books, there is an ongoing problem with the ceiling leaking after a heavy rainfall and with plaster crumbling on to the floor and desks. A large portable floor AC unit also takes up more space. The Assistant Children's Librarian has her "office" next to the public service desk since there is no space in the Youth Services Office. There was discussion regarding the pros and cons of making this move in terms of public space competing with the needs to provide adequate works space for staff. Mrs. Stewart pointed out that an average of only 3 patrons per day use the room. It was decided that the decision should be tabled until the June meeting when Don Pearson is present.

Old Business

Eileen MacDougall updated the Trustees on the Library Director Search. There were 10 applications received. The screening committee met on May 16 and selected five candidates to interview. The interviews will be held on May 31 and June 1.

New Business

Dan Hall asked for a discussion regarding the annual Board of Trustees reorganization. Eileen MacDougall nominated the Dan Hall as Chair and Megan Coslick as Vice-chair, Jim Lemay seconded, vote unanimous.

Trustee Comments

Megan Coslick noted that her family has been enjoying the library's museum passes.

Jeff Nussbaum made a motion to adjourn the meeting at 8:25 pm. Seconded by Eileen MacDougall. Motion passed. Next meeting is June 20, 2023 at 7 pm.

Submitted by:

Gloria Corcoran

Gloria Corcoran

Documents used at the meeting:

April 2023 Budget and Activity Statistics

Library Director's Report