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Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

Board of Library Trustees

Board of Library Trustees Meeting Tuesday, April 18, 2023, 7 pm

Present: Trustees Jeffrey Nussbaum, Donald Pearson, James Lemay, and Daniel Hall; Eileen MacDougall joined via ZOOM; Library Director Christina Stewart, Admin. Assistant Gloria Corcoran.

Absent: Megan Coslick

Chairman Daniel Hall called the meeting to order at 7:03 pm.

Approval of Minutes

Jeff Nussbaum made a motion to approve the minutes of March 21, 2023, seconded by Jim Lemay, motion passed.

Financial and Statistical Report

Eileen MacDougall made a motion to accept the March 2023 Financial and Statistical Reports, seconded by Don Pearson, motion passed.

Library Director's Report

Mrs. Stewart reviewed her written report. Based on the estimated date for shelving delivery and installation, an implementation schedule for the redesign project has been developed, beginning with removing books off the shelves onto mobile book carts on Saturday May 27.

Week of May 29 and June 4 – Removal of Shelving

Week of June 12 – Build office divider

Week of June 18 – Painting

Week of June 26 – Carpet Installation

Week of July 10 or later Shelving Installation

Mrs. Stewart went over the areas where there are increases in cost totaling \$15,000. Jeff Nussbaum made a motion to approve \$15,000 of the Barbara Johnson Trust Fund for the redesign project cost increases; seconded by Don Pearson. There was discussion about whether to use state aid funds or the Barbara Johnson Funds for this purpose. Jim Lemay noted that state aid funds should be used first leaving Barbara Johnson funds available for future library needs.

Jeff Nussbaum revised his motion to authorize using \$6,428 from state aid funds for the carts rental and \$8572 from the Barbara Johnson Trust Fund for the remaining costs. This motion was seconded by Don Pearson, motion passed.

Mrs. Stewart reviewed some program highlights. The Friends of the Library Jewelry sale netted \$6,300. Mrs. Stewart commended the hard work of the Jewelry Sale Committee and noted that the fundraiser was very well organized. Mrs. Stewart noted that the Friends approved her request for an increase in funding for programs due to the increase in program costs. The Friends allocated \$5,000 for FY23 and \$20,000 for FY24 library for programs. Wilmington Family Counsel will donate \$2,000 for mental health programs.

Mrs. Stewart informed the Trustees that the library is collaborating with three MVLC libraries in June to present a virtual program featuring a Drag Queen for teens 13 to 18 that will focus on the art, makeup and theatre aspects of drag. There are 29 libraries across the state that have signed on to promote this program as part of the celebration of Pride Month. Eileen MacDougall asked how many MVLC libraries were participating. Teen Services Librarian Sara Rottger confirmed that seven MVLC libraries are participating. Eileen expressed that she wished there were more MVLC libraries participating and that she was pleased that the library was offering this program for teens.

Old Business

The Library Director job was posted on April 14. The deadline for applications is May 15. The next screening committee meeting is April 25 to review interview questions and any applications received to date.

New Business

Dan Hall asked if any Trustees plan to attend Town Meeting. Jeff Nussbaum will read the Article to name the Conference Room in honor of Tina Stewart.

The Trustees were reminded to complete the State Ethics training.

Trustee Comments

Jeff Nussbaum noted some titles of books that he sold on Amazon for the Friends.

Jeff Nussbaum made a motion to adjourn the meeting at 8:05 pm. Seconded by Jim Lemay. Motion passed. Next meeting is May 16, 2023 at 7 pm.

Submitted by:

Gloria Corcoran

Gloria Corcoran

Documents used at the meeting:

March 2023 Budget and Activity Statistics
Library Director's Report