



175 Middlesex Avenue
Wilmington, MA 01887
wilmlibrary.org

Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

Board of Library Trustees
Tuesday, April 16, 2024, 7 pm
Library Banda Room

Present: Trustees Megan Coslick (on ZOOM), Daniel Hall, Eileen MacDougall, Don Pearson, Jim Lemay, Jeff Nussbaum, Library Director Kate Coraccio, Assistant Library Director Danielle Masterson, Administrative Assistant Gloria Corcoran

Dan Hall took an attendance roll call: Present Megan Coslick, Don Pearson, Jeff Nussbaum, Eileen MacDougall, Jim Lemay, Dan Hall.
Chairman Daniel Hall called the meeting to order at 7:02 pm.

Approval of Minutes: Don Pearson made a motion to approve the minutes of March 27, 2024, seconded by Eileen MacDougall, vote unanimous.

Financial and Statistical Report: Jim Lemay made a motion to accept the Financial and Statistical Reports of March 2024, seconded by Jeff Nussbaum, vote unanimous.

Director's Report and New Business

Kate Coraccio delivered the report. Kate attended the Public Libraries Conference with 8000 public librarians in attendance. She attended many sessions that will be helpful for our library and staff.

If we receive the "Mind in the Making Grant", it will be used to purchase playscape furniture for our youth department and programming.

There is an upcoming Poetry Contest in April ending with Poetry Night. Also, there is a Library Card Design Contest between April 7 and May 7. The top 5 or 6 will be voted on by the public. This is to have a limited-edition library card in National Library Card Sign Up Month in September.

WML won the Minute Madness Contest. WCTV is donating a plaque to the library.

There were 30 applicants and 8 interviews for the two part-time Library Associate positions. Once approved, they will start on May 13 and May 14.

The library has purchased a new collection of Tonies. These are boxes that use characters to activate a voice that will read a story, play music, or teach kids about a subject. We will be one of four libraries that circulate these. This does not go in the delivery. It is picked up in person.

Eileen MacDougall mentioned "author alerts". We have a reference database called Novelist which may have the capability of author alerts. Danielle is doing testing to see if the author alerts will work. Eileen is also willing to do any Beta testing if necessary.

Old Business

We were advised by town counsel that Wilmington's strong town manager act gives the town manager the responsibility for appointing all library employees. Because the town act is more specific, in that it applies to Wilmington in particular, it supersedes the state statute of general applicability that deals with library directors. As a result, the town manager has the discretion about whether to enter into an employment contract with the library director, and the board of trustees does not have the authority to do so.

The Trustees feel the need to fulfill their statutory responsibilities as a board has been accomplished.

Strategic Planning

Barbara Alevras from Sage Consulting is working with the library to do a new three-year plan. Currently a focus group is being formulated to include some of the Trustees, Friends of the Library and Select Board. This will be a SOAR analysis. Kate asked for Trustee volunteers to be in the focus group. Megan volunteered to be on the Focus Group. Another piece of the Strategic Plan will be a Community Survey. Eileen MacDougall volunteered to do a survey at the Senior Center.

Public Comments

None

Trustee Comments

The Trustees thanked Megan Coslick for all her work investigating the contract.

Jim Lemay told the trustees that the Friends Jewelry Sale brought in \$12,000.

Eileen MacDougall won't be at the meeting in May.

Dan Hall mentioned that he spoke with the mother of our high school intern, Lila. Lila loved what she was doing and may switch her major in college.

Megan is interested in searching for children's book series. Danielle will make a note to let Megan know if she finds that in Libby.

Next Meeting: Tuesday, May 21, 7 pm.

Motion was made by Jeff Nussbaum at 8:08 pm to adjourn, seconded by Jim Lemay. Roll Call vote affirmative: Megan Coslick, Don Pearson, Jeff Nussbaum Eileen MacDougall, Jim Lemay and Dan Hall.

Submitted by,
Gloria Corcoran
Gloria Corcoran

Documents used at the meeting:
March Budget Summary and March Statistics
Library Director's Report