



175 Middlesex Avenue  
Wilmington, MA 01887  
wilmlibrary.org

Megan Delehanty-Coslick  
Daniel Hall  
James Lemay  
Eileen MacDougall  
Jeffrey Nussbaum  
Donald Pearson

**Board of Library Trustees**  
**Tuesday, March 27, 2024, 7 pm**  
**Library Banda Room**

**Present:** Trustees Megan Coslick, Daniel Hall, Eileen MacDougall, Don Pearson, Jim Lemay, Jeff Nussbaum, Library Director Kate Coraccio, Assistant Library Director Danielle Masterson, Administrative Assistant Gloria Corcoran, Acting Town Manager Lou Cimaglia.

Chairman Daniel Hall called the meeting to order at 7:05 pm.

**Approval of Minutes:** Jeff Nussbaum made a motion to approve the minutes of February 20, 2024, seconded by Eileen MacDougall, vote unanimous.

**Financial and Statistical Report:** Don Pearson made a motion to accept the Financial and Statistical Reports of February 2024, seconded by Jim Lemay, vote unanimous.

**Director's Report and New Business**

Kate Coraccio delivered the report.

The library is starting the Strategic Planning Process with Barbara Alevras of Sage Consulting Services. The plan will be a 3-year plan. They will have surveys and hold focus groups to include members of the Board of Library Trustees, Friends of the Library, Board of Selectmen, and other main stakeholders. Eileen MacDougall volunteered to do a survey at the Senior Center. They are looking to find non-users and why they are not using the library. After the surveys and focus groups, Barbara will pull this all together to do the Plan. This will be paid for through State Aid funds.

Kate reported that they are receiving applications for Library Associate position(s). The position(s) will work 12 hours per week plus every other Saturday.

Kate and Danielle are working with Ellen and Frank Casazza to develop murals to make the entrance more visible. One piece will go outside the back door and one in the stairway to the Youth Department. It was discussed to have this be part of the Friends Annual Appeal but was decided that this project was too small for the appeal. Perhaps the Appeal would be used to fund a Pop-Up Mobile Library.

Members from Cummings Properties toured the library to see where their grant was used. They also informed us that we can apply for another grant in the future.

Next week, Kate is going to the Public Library Association conference in Columbus OH. Eight staff members will be able to attend the Mass Library Association's Conference in Framingham, MA in May. Lisa Crispin was nominated for the MLA Para Librarian Section Award for Outstanding Library Support Staff.

The library will close on Saturday, June 29, due to the parking issues for the July 4<sup>th</sup> town celebrations.

**Old Business**

None

**Public Comments**

None

**Trustee Comments**

Megan's family loves the Storywalk and they are looking forward to the next book. Jim Lemay said that the St. Patrick's concert was fantastic. Jeff Nussbaum reminded the Trustees about the Friends' Jewelry Sale that is scheduled for April 5 and 6.

**Next Meeting:** Tuesday, April 16, 7 pm.

At 7:45 pm Dan Hall requested that the Trustees enter into Executive Session for the purpose of discussing strategies in preparation for negotiations with nonunion personnel in Accordance with Massachusetts General Law Chapter 30A, Section 21(a) 2.

Affirmative Roll Call Eileen MacDougall, Don Pearson, Megan Coslick, Jim Lemay, Jeff Nussbaum, and Dan Hall.

The Chair stated that the Trustees will not reconvene in open session after the executive session.

Submitted by,

*Gloria Corcoran*

Gloria Corcoran

Documents used at the meeting:

February Budget Summary

February Statistics

Library Director's Report