



175 Middlesex Avenue
Wilmington, MA 01887

Phone: 978-658-2967
Fax: 978-658-9699
website: www.wilmlibrary.org

Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

Board of Library Trustees

Board of Library Trustees Meeting Tuesday, February 21, 2023, 7 pm

Present: Trustees Megan Coslick, Jeffrey Nussbaum, Donald Pearson, James Lemay and Daniel Hall; Library Director Christina Stewart; Admin. Assistant Gloria Corcoran.
Absent: Eileen MacDougall

Chairman Daniel Hall called the meeting to order at 7:02 pm.

Approval of Minutes

Don Pearson made a motion to approve the minutes of January 17, 2023, seconded by Jim Lemay; motion passed.

Financial and Statistical Report

Jim Lemay made a motion to accept the January 2023 Financial and Statistical Reports, seconded by Megan Coslick, vote unanimous.

Library Director's Report

Mrs. Stewart reviewed her written report. Minute Madness Reading competition begins March 1 with 21 area libraries participating. The theme for this year's Poetry Contest is "Courage". Youth Services Librarian Nicole Chevalier is overseeing the contest and managing the online entries. Trustees Megan Coslick and Eileen MacDougall along with Assistant Children's Librarian Amy Caira will be judges.

Technology Librarian Brad McKenna has spearheaded the development of the "accessibility" page on the library's website that can be found under the "Services." He also supervised a migration of the digital Town Crier issues from a paid hosting site to the Internet Archives, a free hosting site.

The Friends Executive Board voted to donate \$20,000 towards the library's redesign project at its meeting on February 14. The next meeting with the project architect is scheduled for February 23. The plan is almost finalized and shelving should be ordered by the end of the month. Mrs. Stewart received one painting quote for \$9,865 and is waiting to receive a quote from two other vendors.

New Business

Mrs. Stewart presented the Action Plan for the Library Director Search process with a preliminary timeline. Town Manager Jeff Hull approved the plan, which calls for the Trustees to create a screening committee which would interview candidates and select finalists to be then

interviewed by the entire Board of Trustees. The Trustees agreed with the Action Plan as presented. Chairman Dan Hall asked for two Trustees to be on the screening committee. Don Pearson agreed to serve on the screening committee. Dan Hall will ask Eileen MacDougall to also serve on the screening committee. Mrs. Stewart recommended that Retired Assistant Director Charlotte Wood and Assistant Director Danielle Masterson also serve on the screening committee. Town Manager Jeff Hull noted that he would like to have Assistant Town Manager/HR Director Susan Inman be involved with the Library Director Search. Jeff Nussbaum and Jim Lemay noted that they would serve as backups should Eileen not be able to serve on the screening committee.

Trustee Comments

Jeff Nussbaum shared some historical incidents of censorship.

Megan Coslick asked if the library would consider having a board game swap similar to the puzzle swap.

Don Pearson visited a private library in North Haven, ME, which has a population of 350.

Three of the library trustees were women under the age of 30.

Dan Hall reported that he contacted Town Manager Jeff Hull about naming the library's Conference Room in honor of Tina Stewart. An article will be on the warrant for annual town meeting.

Jim Lemay made a motion to adjourn the meeting at 8:00 pm. Seconded by Jeff Nussbaum. Vote unanimous. Next meeting is March 21, 2023 at 7 pm.

Submitted by:

Gloria Corcoran

Gloria Corcoran

Documents used at the meeting:

January 2023 Budget and Activity Statistics

Library Director's Report

Action Plan for Library Director's Search Process