



Ms. Megan Delehanty
Coslick
Mr. Daniel Hall
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Jeffrey Nussbaum
Mr. Donald Pearson

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Board of Library Trustees

Board of Library Trustees Meeting
Tuesday, February 15, 2022, 7 pm

Present: Megan Coslick, Daniel Hall, James Lemay, Eileen MacDougall, Jeffrey Nussbaum, Donald Pearson, Library Director Tina Stewart, Administrative Assistant Gloria Corcoran.

The meeting was called to order at 7:02 pm.

Approval of Minutes

A motion was made by Jeff Nussbaum to approve the minutes of January 18, 2022 and seconded by Eileen MacDougall. Motion passed unanimously.

Financial and Statistical Report

A motion was made to approve the January 2022 financial and statistical reports by Megan Coslick, seconded by Don Pearson. Motion passed unanimously.

Library Director's Report

Mrs. Stewart reviewed her written report. Town Manager Jeff Hull, on advice from the Board of Health Director Shelly Newhouse, rescinded the mask requirement in public buildings for vaccinated individuals effective February 14. The library will begin adding more in person programs as the virus numbers decline.

The theme for this year's poetry contest is "adventure." Youth Services Librarian Danielle Masterson, Trustee Dan Hall and Friends of the Library Executive Board member Terry McDermott will be the judges. The Wilmington Cultural Council has approved our LCC grant application for \$900 to fund a musical group (Rolie Polie Guacamole) for the annual Summer Bash in August 2022. Thanks to Youth Services Librarian Danielle Masterson who applied for this grant.

Mrs. Stewart, with Youth Services Librarian Danielle Masterson and Adult Services Librarian Erin Driscoll, met with Elderly Services Director Terri Marciello and Case Manager Laura Pickett to discuss ways that both departments can collaborate as COVID restrictions are lifted.

The Friends of the Library Annual Meeting is Thursday, March 17, at 7 pm. Robert Hayes, the founder of Wilmington Apple and former Friends president and former Book Store Next Door Manager will be the keynote speaker. The Friends Executive Board voted to provide up to \$1500 toward funding expenses for Adult Services Librarian Erin Driscoll's attendance at the Public Library Association Conference in Portland Oregon.

Assistant Director Charlotte Wood and Mrs. Stewart met with MBLC Building Consultant, Andrea Bunker to review plans for the pending first floor renovation.

Automatic renewals of library material was implemented on February 1. Feedback has been positive.

Town Manager Jeff Hull has appointed Rebecca Lowe to the position of part-time library associate. Rebecca lives in North Reading and has volunteered at the Flint Memorial Library. Rebecca started work on Monday, January 31.

New Business

The Collection Development Policy was discussed. Mrs. Stewart noted some editorial changes in the “local history” section. Eileen MacDougall recommended that the section on “self-published books” be less restrictive on the editorial requirement and that the policy mention that local authors will be given preference. Jim Lemay made a motion to accept the policy with the changes as discussed, Jeff Nussbaum seconded. Motion passed unanimously. Mrs. Stewart will email the edited Collection Development Policy to the Trustees.

Trustees Comments

Megan Coslick indicated that there was a problem Boston Globe link on the “eresearch” page on the library’s website. She also requested that the words “fake news” be changed to fact checking or something similar.

Motion to adjourn was made by Eileen MacDougall at 8:00 pm and seconded by Jim Lemay. Motion passes.

Submitted by,
Gloria Corcoran
Gloria Corcoran
Administrative Assistant

Documents used at the meeting:
January Financial Report
January Statistics
Library Director’s Report
Collection Development Policy