



175 Middlesex Avenue  
Wilmington, MA 01887

Phone: 978-658-2967  
Fax: 978-658-9699  
website: [www.wilmlibrary.org](http://www.wilmlibrary.org)

Ms. Megan Delehanty  
Coslick  
Mr. Daniel Hall  
Mr. James Lemay  
Ms. Eileen MacDougall  
Mr. Jeffrey Nussbaum  
Mr. Donald Pearson

## Board of Library Trustees

Board of Library Trustees  
Tuesday, December 21, 2021, 7 pm

Present: Daniel Hall, James Lemay, Eileen MacDougall, Jeffrey Nussbaum, Donald Pearson, Library Director Tina Stewart, Administrative Assistant Gloria Corcoran.  
Megan Coslick joined via ZOOM.

### **Meeting called to order at 7:00 pm**

Roll Call attendance: Megan Coslick via Zoom; James Lemay, Eileen MacDougall, Jeffrey Nussbaum, Donald Pearson, Daniel Hall.

### **Approval of Minutes**

A motion was made by Eileen MacDougall, and seconded by Jeff Nussbaum, to accept the minutes of November 16, 2021. Roll Call vote: Megan Coslick, Jim Lemay, Eileen MacDougall, Jeff Nussbaum, Dan Hall, Don Pearson abstained. Motion passes.

### **Financial and Statistical Report November 2021**

A motion was made by Don Pearson, and seconded by Jim Lemay to accept the Financial Report and Statistical Reports of November 2021. Roll Call vote: Megan Coslick, Jim Lemay, Eileen MacDougall, Jeff Nussbaum, Don Pearson, Dan Hall. Motion passes.

### **Library Director's Report**

Mrs. Stewart reviewed her written report noting that Wilmington won the Reading Rivals competition with 769,931 minutes to Tewksbury's 761,399 minutes. She also highlighted some of the outreach to the Wilmington Public Schools by Youth Services staff.

Marketing Librarian Ellen Boyle created a Taylor Swift book display and posted it on the social media platform Tik Tok. The display caught the eye of a journalist who featured it on Forbes.com.

The Board of Selectmen approved the StoryWalk at the November 22 meeting. The Town Engineering Department is assisting the library in preparing the Notice of Intent to submit to the Conservation Commission. The Friends of the Library launched the 2021 Annual Appeal to raise funds for the StoryWalk.

Town Curator Terry McDermott gave a walking tour of Wilmington's Centre Village Historic District at the biannual staff meeting. The Friends of the Library provided lunch for the staff.

Mrs. Stewart provided highlights of the one-hour weekly self-directed training that library staff do while on the job. Assistant Library Director Charlotte Wood developed this program to ensure staff development and training is ongoing.

The library purchased a second Chromebook for patrons to borrow to meet demand. The adult non-fiction collection has been reorganized to reduce the number of neighborhoods from 20 to 13. The more general categories make it easier for patrons to find books.

Mrs. Stewart informed the Trustees that a \$10,000 donation was made to the Friends of the Library. The donor asked not to be named at a public meeting.

Mrs. Stewart reviewed the Massachusetts Board of Library Commissioners state aid requirements for public libraries.

### **New Business**

Mrs. Stewart reviewed the FY23 Library Budget Proposal. Mrs. Stewart informed the Trustees that the MVLC Executive Director noted that MVLC membership costs, which have been level funded for five years, would increase in FY24.

### **Trustees Comments**

Eileen MacDougall stated concern about the censorship in Texas school libraries. Eileen also expressed concern about potential vandalism of the StoryWalk at Rotary Park and suggested some sort of surveillance system.

Jeff Nussbaum noted that his company has received notice about a class action settlement with ZOOM. Mrs. Stewart will follow up with Technology Librarian Brad McKenna to see if the library was notified. Jeff also noted that he is concerned about the age of the library's elevator and would like to see that the Town is prepared to replace it if needed.

Jim Lemay noted that he liked the Reading Rivals format that counted minutes of reading.

Don Pearson listened to "United for Libraries" podcast about censorship, which he recommended.

Megan Coslick was pleased to see that the library was having a winter reading program.

Dan Hall inquired if the Board of Trustees meetings could move to a virtual format. Mrs. Stewart will follow up on the open meeting law requirements.

Motion to adjourn was made by Eileen MacDougall at 8:15 pm and seconded by Jeff Nussbaum. Roll Call vote: Megan Coslick, Jim Lemay, Eileen MacDougall, Jeff Nussbaum, Don Pearson, Dan Hall. Motion passes.

Submitted by,

*Gloria Corcoran*

Gloria Corcoran

Administrative Assistant

Documents used at the meeting:

November Financial Report

Library Statistics

Library Director's Report

FY23 Budget Proposal

FY23 Action Plan

Minimum Staffing Policy