



Ms. Megan Delehanty
Coslick
Mr. Daniel Hall
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Jeffrey Nussbaum
Mr. Donald Pearson

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Board of Library Trustees

Board of Library Trustees
Tuesday, October 19, 2021, 7 pm

Present: Megan Coslick, Daniel Hall, James Lemay, Eileen MacDougall, Jeffrey Nussbaum, Donald Pearson, Library Director Tina Stewart, Administrative Assistant Gloria Corcoran.

Meeting called to order at 7:05 pm.

Approval of Minutes

A motion was made by Jeff Nussbaum, and seconded by Jim Lemay, to accept the minutes of September 26, 2021. Motion passes unanimously.

Financial and Statistical Report September 2021

A motion was made by Eileen MacDougall, and seconded by Don Pearson to accept the Financial Report and Statistical Reports of September 2021. Motion passed unanimously.

Library Director's Report

Marketing Librarian Ellen Boyle did a presentation of "Savannah," the marketing and newsletter software program that the library has recently purchased. This software will enable the library to send target emails to different clusters of patrons including automatic welcome emails to new patrons.

DPW did not support the StoryWalk proposal at Yentile Recreation Facility primarily due to maintenance issues. However, DPW is in support of the StoryWalk at the Rotary Park as an alternative location. Mrs. Stewart was informed that a filing with the Conservation Commission will likely be required due to the proximity to wetlands. Town Manager Jeff Hull recommended that Mrs. Stewart present the StoryWalk proposal to the Board of Selectmen on November 22.

Public Buildings added electricity and flood lights to highlight the library sign and flag in front of the library. The cost of \$875.58 for electrical supplies for this project was charged to state aid.

The CARES Act Report was submitted to the Mass Board of Library Commissioners. The funding amount of \$3,360 was used to pay for two library programs - a jazz concert and the keynote speaker for Wilmington Reads *The Great Gatsby*. The funds also were used to purchase the Cricut Maker, a "smart" cutting machine used for DIY projects and craft programs, a Bluetooth speaker used for outside programs, and an Owl Pellet Dissection Kit.

Mrs. Stewart informed the Trustees that the two chairs in the Teen area are worn. She has received a quote for reupholstering them at the cost of \$1972. State aid funds will be used for this project.

Mrs. Stewart introduced Sara Rottger, the new Assistant Librarian Teen Services.

Trustee Comments

Jeff Nussbaum asked about the elevator being out of service. Mrs. Stewart noted that the elevator technicians have been out to work on the problem and informed her that getting parts for the elevator could be difficult due to the age of the elevator. Jeff Nussbaum asked if there was going to be an electric car charger in the library's parking lot. Mrs. Stewart responded that Superintendent George Hooper has informed her that the plan is to put a charger at the lower corner of the parking lot.

Submitted by,

Gloria Corcoran

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Administrative Assistant

Documents used at the meeting:

September Financial Report

Library Statistics

Library Director's Report