



Megan Delehanty-Coslick
Daniel Hall
James Lemay
Eileen MacDougall
Jeffrey Nussbaum
Donald Pearson

175 Middlesex Avenue
Wilmington, MA 01887
wilmlibrary.org

Board of Library Trustees
Tuesday, January 30, 2024, 7 pm
Library Banda Room

Present: Trustees Megan Coslick, Daniel Hall, Eileen MacDougall and Don Pearson. Library Director Kate Coraccio, Assistant Library Director Danielle Masterson, Administrative Assistant Gloria Corcoran.
Absent: Jim Lemay and Jeffrey Nussbaum.

Chairman Daniel Hall called the meeting to order at 6:59 pm.

Approval of Minutes: Eileen MacDougall made a motion to approve the minutes of December 19, 2023, seconded by Megan Coslick, vote 3 affirmative, Don Pearson abstained. Motion passes.

Financial and Statistical Report: Megan Coslick made a motion to accept the Financial and Statistical Report of December 2023, seconded by Don Pearson, vote unanimous.

Director's Report:

Kate Coraccio delivered the report.

The new library app has launched in both the Apple App Store and Google Play Store. MVLC has launched their version in the Apple store with Google Play to follow. The Wilmington app is more robust and has more features. Our new events calendar, Communico, has also been launched.

We are doing an initial push now with another push after the website app has been updated to include our events calendar and meeting room reservations.

A December staff meeting showed the staff how to handle "First Amendment Auditors" if they come to our library. It was very informative.

New displays on top of the bookshelves are at eye level and attract quick checkouts.

Kate invited the Trustees to the Legislative Breakfast at the library at 8 am on Friday, February 9. We are partnering with Memorial Hall Library in Andover.

There was a discussion about the next FY25 budget. Kate gave the presentation that she will give the Finance Committee this week. She is giving her presentation on Thursday, February 1 at 7 pm.

Kate spoke of getting a digital display in the teen area for use in general displays and teen gaming.

There will be a contest in April for a limited-edition library card to be released in September for Library Card Sign Up Month.

Eileen MacDougall asked if the Trustees could get a copy of the Annual Report 2023.

New Business

None

Old Business

In keeping with the Trustees responsibilities, Megan Coslick asked that contracts for the library director and assistant director be put on the agenda for February. She is going to work on a draft of a contract.

Public Comments: None.

Trustee Comments:

Eileen asked that we email their personal account if the trustees get a directive to fill out the ethics training or the cyber security training. It is sent to their town emails.

Next Meeting: Tuesday, February 20, 7 pm.

Eileen MacDougall made a motion to adjourn the meeting, seconded by Megan Coslick. Passed unanimously. Meeting adjourned at 8:11 pm.

Submitted by,

Gloria Corcoran

Gloria Corcoran

Documents used at the meeting:

December Budget Summary

December Statistics

Library Director's Report

FY2025 Budget

Legislative Agenda