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Ms. Joan Grady
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Donald Pearson
Mr. Daniel Hall
Mr. Jeff Nussbaum
In Emeritus
Ms. Anne Buzzell

Board of Library Trustees

Board of Library Trustees Minutes Tuesday, March 20, 2018, 7 pm

Present: Trustees Jeff Nussbaum, Eileen MacDougall, Don Pearson, Joan Grady, Jim Lemay; Library Director Tina Stewart, Administrative Assistant Gloria Corcoran.

Absent: Trustee Dan Hall

The meeting was called to order at 7:00 pm.

Eileen MacDougall moved to accept the minutes of February 20, 2018 seconded by Don Pearson motion passed with abstentions of Joan Grady and Jim Lemay.

The February Financial reports and statistics were accepted with a motion by Joan Grady and second by Jim Lemay. Motion passed. Mrs. Stewart informed the Trustees that the Massachusetts Library System would no longer offer Axis 360 for ebooks. Overdrive was the vendor that was awarded the bid effective July 1, 2018. Mrs. Stewart will look into the cost for the library to offer Axis 360 on its own.

Directors Report

Mrs. Stewart reviewed the highlights of her written report. Approximately 300 people attended 26 unique sessions at the How to Fair. The session with the most attendees (30) was "How to Hack Trader Joes." Mrs. Stewart noted that Marketing Librarian Danielle Ward did a great job organizing this successful event. Mrs. Stewart provided the Library Trustees with a list of suggestions from the Library Ambassadors meeting based on how the library can be improved. Eileen MacDougall commented that the suggestion that the library have a mobile app was a good idea and should be investigated. Another suggestion was having the library open on Saturdays in the summer and being open on Sundays. Jeff Nussbaum and Eileen MacDougall recommended that Saturday hours in the summer would be worth considering on a trial basis in order to see whether the amount of activity warranted this offering. Mrs. Stewart noted that there were some staffing and collective bargaining issues that would need to be taken into consideration.

A new love seat and chairs for the Children's Room have been selected. These items were approved in the FY18 budget to be funded with state aid funds. Eileen MacDougall made a motion to authorize the expenditure of \$8776 from LIG/MEG funds for children's furniture, seconded by Joan Grady, motion passed.

Mrs. Stewart has a meeting scheduled with Superintendent of Buildings George Hooper and a roofing consultant on Monday, March 26, to assess the feasibility of adding a room next to the elevator on the second floor.

The Wilmington Community Fund is taking over the shredding day this year.

Assistant Children's Librarian Victoria Oatis and Assistant Librarian for Teen Services Brittany Tuttle are attending the Public Library Association Conference in Philadelphia March 21-March 24. The Friends of the Library provided funding to support conference attendance.

Old Business

None

New Business

Jeff Nussbaum read the state aid award letter from the Massachusetts Board of Library Commissioners. WML will receive \$13,206.

The Friends of the Library had its annual meeting on March 15. Approximately 21 Friends were in attendance. Mrs. Stewart noted that she was surprised and delighted to receive a flower arrangement from the Friends as a token of appreciation for her service.

Next meeting: April 17, 7 pm, Banda Room, Library

Submitted by,

Gloria Corcoran

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Administrative Assistant

Distributed at meeting: Monthly statistics and February Budget