



Mr. Dan Hall
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Jeffrey Nussbaum
Mr. Donald Pearson
Ms. Kathleen Reynolds

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Board of Library Trustees

Board of Library Trustees
Tuesday, October 20, 2020, Virtual Meeting 7 pm

Present: Jim Lemay, Dan Hall, Eileen MacDougall, Jeff Nussbaum, Kathleen Reynolds, Don Pearson, Library Director Tina Stewart, Administrative Assistant Gloria Corcoran

Chairman Jeff Nussbaum called the meeting to order at 7:00 pm. He read Governor Baker's March 12, 2020 Order Suspending Provisions of the Open Meeting Law, G.L. c30a Section 18. Chairman Nussbaum did the required roll call of members who were present.

Minutes September 22, 2020

Motion was made by Kathleen Reynolds to accept the minutes of September 22, 2020 with a second by Eileen MacDougall. Roll Call: vote to accept: Eileen MacDougall, Don Pearson, Kathleen Reynolds, Jeff Nussbaum, motion passes with abstention of Dan Hall.

Financial Report and Statistics September 2020

Don Pearson made a motion to accept the Financials and Statistics of September, seconded by Kathleen Reynolds. Roll Call: vote to accept: Dan Hall, Eileen MacDougall, Don Pearson, Kathleen Reynolds, Jim Lemay and Jeff Nussbaum. Motion passes.

Library Director's Report

Changes to curbside service and library visitation will take place starting Monday, November 2nd. Given Governor Baker's authorization for lower risk communities to increase library capacity to 50%, patrons will be allowed to visit the library without an appointment to browse the first floor, pick up holds, use a computer with a 60 minute limit, make a copy and use the fax machine. The library will be open for these services Monday - Thursday 10am - 6pm and Friday 10am - 4pm. Given the end of daylight savings time and seasonal weather changes, curbside pickup will have new hours: Monday - Saturday 10am - 4pm. Appointments are still required to visit the Youth Services Department. All patrons must wear a mask and sanitize their hands upon arriving at the library.

Board of Health Director Shelly Newhouse approved these changes. Also, Shelly ok'd going back to 72 hour quarantine of library materials based on the analysis of the REALM study by a virologist who believes that there is a very low risk of transmission of the virus via library materials and that the REALM study used an "extraordinarily huge and unrealistic amounts of the virus on the materials tested."

Mrs. Stewart reviewed the voter engagement initiative spearheaded by Teen Services Librarian Brittany Tuttle. She also highlighted some of the Children's programs and the outreach by the

Youth Services to the Wilmington Public Schools. She also talked about the collaboration with other libraries in booking virtual programs.

Mrs. Stewart announced that Circulation Librarian Linda Pavluk retired. Linda was a valued member of the WML staff for 24 years, becoming the Circulation Librarian in 2002. Town Manager Jeff Hull appointed Lisa Crispin to the position of Circulation Librarian. Lisa has worked at the library since 2014 as a part-time Library Associate. Desiree Maguire, part-time Library Assistant also submitted her retirement notice.

The new room on the first floor has been installed. However, one panel was measured incorrectly and had to be reordered. It is scheduled to be installed on November 6.

Old Business

Mrs. Stewart provided answers to questions from the Sales Rep from Randolph Rose Collection regarding two statues (frog and turtle) for the Peggy Kane Reading Garden. There was a motion by Eileen MacDougall to purchase the frog and turtle statues from Randolph Rose Collection in New York for \$9150 from the Barbara Johnson Trust Fund, seconded by Kathleen Reynolds. Roll Call: Vote to accept: Dan Hall, Eileen MacDougall, Don Pearson, Kathleen Reynolds, Jim Lemay and Jeff Nussbaum. Motion passes. The statues will be ordered and will be installed in the early spring.

New Business

Mrs. Stewart informed the Trustees that the library's 150th anniversary is in July 2021. She indicated that she is planning to put together a committee to plan the celebration.

Trustee Comments

Dan Hall expressed his appreciation for the memorial event for Keith West (and thanked Charlotte Wood for planning this with him). A recording of this event will be given to his family.

Public Comments

Nicole Langley was present at the meeting. She expressed her interest in supporting the library. Jeff Nussbaum suggested joining the Friends of the Library and volunteering at the Book Store Next Door.

The next virtual meeting will be Tuesday, November 17, at 7 pm.

A motion to adjourn was made at 8:00 pm by Kathleen Reynolds, seconded by Eileen MacDougall.

Submitted by,

Gloria Corcoran

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Administrative Assistant

Documents used at the meeting:

Library Statistics and Financial Report from September 2020, Library Director's Report and the Photography and Video Recording Policy.