



175 Middlesex Avenue  
Wilmington, MA 01887

Phone: 978-658-2967  
Fax: 978-658-9699  
website: [www.wilmlibrary.org](http://www.wilmlibrary.org)

Mr. Daniel Hall  
Mr. James Lemay  
Ms. Eileen MacDougall  
Mr. Jeff Nussbaum  
Mr. Donald Pearson  
Ms. Kathleen Reynolds  
In Emeritus  
Ms. Anne Buzzell

## Board of Library Trustees

### **Board of Library Trustees Tuesday, May 21, 2019, 7 pm**

Present: Jim Lemay, Eileen MacDougall, Don Pearson, Kathleen Reynolds, Jeff Nussbaum; Library Director Tina Stewart, Administrative Assistant Gloria Corcoran  
Absent: Dan Hall

The meeting was called to order at 7:03 pm

#### **Minutes and Financial Report and Monthly Statistics**

The minutes of April 16, 2019, were approved with a motion from Eileen MacDougall and seconded by Jim Lemay.

The April financial report and activity statistics were accepted with a motion from Kathleen Reynolds and seconded by Don Pearson.

#### **Director's Report**

Mrs. Stewart reviewed her written report.

Boston Dynamics brought Spot the Robot to the library on Thursday morning April 18. Unfortunately, the robot malfunctioned, but folks seemed to appreciate the talk and videos. We had 65 attendees including both families and adults.

Assistant Library Director Charlotte Wood decided to discontinue the Job Networkers group due to low attendance for the past several months. The group began meeting on the second and fourth Mondays of the month five years ago on March 10, 2014. Over the course of 100 plus meetings, many attendees received advice and inspiration from a wide variety of speakers, which helped launch them back into the workforce.

The Jim Miceli program at Tewksbury Public Library was a successful kickoff to the joint local history programs. Robert Hayes did a nice job of organizing and promoting the program. There were approximately 60 attendees.

Mrs. Stewart noted that the Youth Services Department hosted a number of collaborative programs in April including the Town Forest Walk, Storytime with a Police Officer and the annual Preschool Art Show.

The library received two awards from Mass Library Association's Public Relations Award - Second Place for the Revive Civility Series and Honorable Mention for the Star Wars Winter Reading Program.

### **Old Business**

*Outdoor Seating Project:* Mrs. met with DPW Assistant/Operations Manger Jamie Magaldi, Conservation Agent Ryan Hale and the project contractor Eder Bautista. The project is scheduled to begin the week of May 27 and should be completed in three weeks weather permitting.

*Stairwell Renovation:* There was discussion about the Design Proposal received from Russo-Barr Associates. The cost for design services at \$19,250 is significantly higher than the \$7,500 that is based on 10% of the estimated project cost. The Trustees have some questions and concerns regarding this phase of the project. Mrs. Stewart will meet with Town Manager Jeff Hull and Superintendent of Public Buildings and with Mr. Barr.

Mrs. Stewart reported that the Strategic Planning Committee met on Monday, May 20 to review the data from the survey and focus groups. Mrs. Stewart presented a history of the library. She noted that the current facility was dedicated 50 years ago this Memorial Day.

### **New Business**

Jeff Nussbaum recommend that the vote for reorganization of the Board be done at the June 18 meeting.

Kathleen Reynolds inquired if there was anymore thoughts on a capital campaign. There was some discussion about the difference between Friends groups and Foundations. Don Pearson noted that he attended a Trustee Institute in Worcester where they discussed Foundations. Mrs. Stewart indicated that she will follow up on getting a speaker to come to a Trustees meeting to give a presentation on Foundations in the fall.

The Book Store Next Door will be open on Wednesday nights in the summer

A motion to adjourn was made by Eileen MacDougall, seconded by Kathleen Reynolds at 8:05 pm.

Next meeting: June 18, 2019

Submitted by,

*Gloria Corcoran*

Gloria Corcoran

Administrative Assistant

Distributed at meeting: April Budget Report and Monthly Statistics