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Mr. Daniel Hall
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Jeff Nussbaum
Mr. Donald Pearson
Ms. Kathleen Reynolds
In Emeritus
Ms. Anne Buzzell

Board of Library Trustees

Board of Library Trustees Tuesday, March 19, 2019, 7 pm

Present: Dan Hall, Jim Lemay, Eileen MacDougall, Don Pearson, Kathleen Reynolds, Library Director Tina Stewart, Administrative Assistant Gloria Corcoran
Absent: Jeffery Nussbaum

The meeting was called to order at 7:03 pm

Minutes and Financial Report and Monthly Statistics

The minutes of February 19, 2019 were accepted with a motion by Don Pearson, seconded by Dan Hall, with an abstention from Kathleen Reynolds.

The February financial report and statistics were accepted with a motion by Don Pearson, seconded by Jim Lemay.

Director's Report

Mrs. Stewart reported that the library received 604 responses to the community survey. Planning Consultant Barbara Alevras will compile results. The next meeting of the Strategic Planning Committee is May 20.

Mrs. Stewart noted that Andy Barr of Russo Barr Associates has been contacted to provide a quote for the design of two rooms, one on the second floor and one on the first floor in the front stairwell area. The rooms will be approximately 120 square feet.

Mrs. Stewart provided the scope of work to three landscapers asking for quotes for the outside seating area. The Department of Public Works has been working with her through the process.

Mrs. Stewart announced that Adult Services Librarian Kim Blakely is pregnant and due in August. She is scheduled to be on maternity leave until the end of the year after her child is born. Jean Diorio has been hired as a Library Associate to work an average of 10 hours weekly starting March 25. This position will provide more scheduling flexibility.

MVLC is investigating the purchase of new library mobile app which will include the online catalog and other library services.

There is an Open Meeting Law education session on Thursday, April 11 for all committee members to attend. Please send your RSVP to Christine Caggiano in the Town Manager's office.

Old Business

None

Trustees Comments

There was discussion about the newly renovated Woburn Public Library. All Trustees indicated that they plan to visit. Eileen MacDougall noted that she and Don Pearson had attended the civility program presented by Keith West. Both indicated that the program was helpful and informative. Dan Hall noted that the topic for his next Current Events discussion is alternative currency.

Mrs. Stewart asked the Trustees if any of them would like to present Skill Share program.

There was a motion by Eileen MacDougall to adjourn at 7:45 pm, seconded by Kathleen Reynolds, motion passed.

Next meeting: April 16, 2019

Submitted by,

Gloria Corcoran

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Administrative Assistant

Distributed at meeting: February Budget Report and Monthly Statistics