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Mr. Daniel Hall
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Jeffrey Nussbaum
Mr. Donald Pearson
Ms. Kathleen Reynolds
In Emeritus
Ms. Anne Buzzell

Board of Library Trustees

Board of Library Trustees Tuesday, January 21, 2020, 7 pm

Present: Jim Lemay, Eileen MacDougall, Don Pearson, Jeff Nussbaum, Kathleen Reynolds, Dan Hall, Library Director Tina Stewart, Administrative Assistant Gloria Corcoran

The meeting was called to order at 7:12 pm

Minutes, Financial Report and Monthly Statistics

The minutes of December 17, 2019 were accepted with a motion by Eileen MacDougall and seconded by Jim Lemay. Kathleen Reynolds and Jeff Nussbaum abstained.

The December Statistics and Budget Reports were accepted with a motion by Kathleen Reynolds and seconded by Dan Hall.

Director's Report

Mrs. Stewart reviewed her written report. We had a full house (81 people) for our program on coyotes on January 8. Great feedback from the audience. "Read 20 in 2020" is off to a great start with 120 readers registered to date. The library has a new app. The library card barcode number is saved on the app and can be used to check out material at the self check station.

Mrs. Stewart noted that the Friends of the Library is planning a jewelry/handbag fundraiser sale this summer. Donations will be accepted beginning early February.

Adult Services Librarian Kim Blakely submitted her resignation on January 7. Erin Driscoll, Technical Services Assistant has been appointed Adult Services Librarian.

Tina Stewart will be attending the Finance Committee meeting on February 13 (Room 9 at Town Hall) to present the Library FY21 budget.

The library's budget request for new chairs for the large program room was not approved. Mrs. Stewart requested that the Trustees authorize \$10,000 to purchase 100 chairs. Jim Lemay made a motion to authorized use of State Aid money up to \$10,000 for 100 new chairs, seconded by Eileen MacDougall, vote unanimous.

Mrs. Stewart and Assistant Library Director Charlotte Wood met with a vendor who designs interior free standing walls that could be used for study rooms and office space. She is investigating how best to use the space on the first floor and the cost.

Old Business

Stairwell Renovation Project Update: Mrs. Stewart updated the Trustees about the renovation project. She is waiting to get a price on the furniture for the rooms.

New Business

None

Trustee Comments

Eileen MacDougall recommends "Author Alerts," a new service that alerts patrons a library in MVLC purchases a book by a favorite author. Kathleen Reynolds commented that she noticed a house in Wilmington with a "free library" display in their yard.

A motion to adjourn was made by Dan Hall at 8:20 pm, seconded by Kathleen Reynolds.

Next meeting: February 18, 2020

Submitted by,

Gloria Corcoran

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Administrative Assistant

Distributed at meeting: December Budget Report and Monthly Statistics