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Ms. Joan Grady
Mr. James Lemay
Ms. Eileen MacDougall
Mr. Donald Pearson
Mr. Daniel Hall
Mr. Jeff Nussbaum
In Emeritus
Mr. James Banda
Ms. Anne Buzzell

Board of Library Trustees

Board of Library Trustees Minutes Thursday December 20, 2016

Present: Trustees Joan Grady, Jim Lemay, Eileen MacDougall, Jeff Nussbaum,
Library Director Christina Stewart, Administrative Assistant Gloria Corcoran
Absent Dan Hall, Don Pearson

The meeting was called to order at 7:12 pm

A motion was made by Jeff Nussbaum to accept the minutes from November 22, seconded by Eileen MacDougall, motion passed.

A motion was made by Jim Lemay to accept the November Financial Report and Statistics, seconded by Joan Grady, motion passed.

Library Director's Report

Mrs. Stewart gave a powerpoint presentation with photos that depicted the history of the library building and library makeover since 2006. Mrs. Stewart updated the Trustees on the Town's Facilities Study. There are two scenarios for the library: The "Baseline Scenario" keeps the library in its current location with an expansion toward to the Book Store Next door property. The function of the book store would be incorporated in the expanded library of approximately 24,000 square feet. The second option is to build a new library at the Swain School site.

Mrs. Stewart met with Denise Casey, the new Assistant Town Manager. She gave her a tour of the library and the Book Store Next Door.

The Welcome to Wilmington Reception was held on November 29. Twenty six organizations, businesses and town departments participated. Forty-seven residents, representing 28 households, attended despite a rainy night and parking issues due to a funeral next door. Mrs. Stewart and Assistant Library Director Charlotte Wood met with Nancy Vallee, Executive Director of the Chamber of Commerce to discuss how best go forward with the Welcome to Wilmington Reception. It was decided have one reception annually rather than two The next reception will be in October 16, 2017.

Mrs. Stewart asked the Trustees if they had any questions regarding the FY18 budget proposal. Jim Lemay and Jeff Nussbaum had questions about the proposed new set up for the public computers. Mrs. Stewart explained the "zero" client model would was more efficient in terms of maintenance and updates and provided better security. The Trustees suggested having a plan in place to use the state aid funds.

Jeff Nussbaum suggested including statistical information on the number of digital subscriptions purchased by the library on the Library Statistics form that is included with the budget.

Motion to adjourn was made by Eileen MacDougall and seconded by Jeff Nussbaum. At 8:40 pm.

The next meeting is Tuesday, January 17, at 7 pm.

Submitted by

Gloria Corcoran

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Administrative Assistant

Distributed at meeting: November Budget and Statistical Report; Listing for 2017 Trustee Meetings