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Ms. Joan Grady  
Mr. James Lemay  
Ms. Eileen MacDougall  
Mr. Donald Pearson  
Mr. Daniel Hall  
Mr. Jeff Nussbaum  
In Emeritus  
Mr. James Banda  
Ms. Anne Buzzell

## Board of Library Trustees

### Board of Library Trustees Minutes Tuesday, May 17, 2016

Present: Trustees Joan Grady, Dan Hall, Eileen MacDougall, Jim Lemay, Don Pearson, Library Director Christina Stewart, Administrative Assistant Gloria Corcoran  
Absent: Jeff Nussbaum

The meeting was called to order at 7:10 pm

A motion to accept the minutes of April 19, 2016, was made by Joan Grady, seconded by Eileen MacDougall, with Jim Lemay and Dan Hall abstaining. Motion passed

A motion to approve the Financial Report for April 2016 was made by Jim Lemay, seconded by Dan Hall. Motion unanimously approved.

#### **Library Director's Report**

Mrs. Stewart reviewed her written report. The After Hours Concert on Friday May 13 was well received with 51 in attendance. About half of the attendees were young parents who took advantage of the babysitting provided by the Children's Department that evening during the concert.

The Teen Job Fair on April 30 had 58 attendees which was less than last year. We may decide to hold this event every other year.

The Welcome to Wilmington Reception on May 2 had only 16 attendees. However, these new residents were pleased with the information they received and the participants were engaged with the attendees and with each other. We will be reviewing our promotional materials for the next Welcome to Wilmington Reception on Tuesday May 29. Eileen MacDougall suggested that more promotion should be done at the apartment complexes in Wilmington. Mrs. Stewart indicated that flyers were dropped off at these apartments but she will investigate how to better reach those who are renting in Wilmington.

Mrs. Stewart announced that the library will be able to continue offering the Cookin' the Books program. After some further investigation about the food serving laws regarding pot luck events, Shelly Newhouse, Board of Health Director, gave the ok.

**New Business**

Mrs. Stewart presented the Child Safety Policy to the Trustees for review and approval. This policy will replace the Policy on the Safety of Unattended Children. A motion was made by Eileen MacDougall to approve and adopt the Child Safety Policy, seconded by Dan Hall, motion passed unanimously.

**Comments**

Eileen MacDougall is speaking at the Free Masons Lodge on Thursday Night discussing "Books Men Like".

Jim Lemay is interested in a class for middle school age children to learn keyboarding. Eileen MacDougall will post this question on Wilmington Community Referral Facebook page.

Motion to adjourn was made at 8:10 pm by Joan Grady, seconded by Don Pearson.

Next meeting: June 21, 7 pm, Banda Room, Library

Submitted by,

*Gloria Corcoran*

Gloria Corcoran

Administrative Assistant

Documents distributed: Library Statistics, Monthly Budget Report